**Department of Computer Science**

**Action Plan for 2021-2022**

**June 2021**

Start class for fifth semester and third semester in online mode

Conduct at least 4 department programmes

Start academic project for 5 sem students

Conduct Intensive revision class for 6 sem students

Reviewing classes for internal examination

**July2021**

Conduct internal examination

Students Seminar

Online PTA meeting

Conduct at least one international webinar.

**August 2021**

Conduct a webinar

Presentation on design and coding phase of academic project

**September 2021**

Conduct webinar and a career guidance class

Conduct Revision course for 3rd sem students

**October 2021**

Conduct bridge course for 1 sem students

Conduct orientation class for 1 sem students and parents

Completion of portions of 2nd and fifth semester

Conduct internal examination for 5th and 2th sem students

**November 2021**

Plan to conduct offline class of first and second year student

Complete the pending lab in 2nd and 5th semester

Conduct Workshop for freshers by senior students

Implement mentor mentee system among 1st sem students

Conducting revision on first semester university examination

 **December2021**

Academic Project Presentation of final year student*s*

One Day industrial visit to all department Students.

Conduct a program on e-literacy day.

**January2022**

Conducting revision on second semester university examination

Industrial visit to final year students

E-resource collection and maintenance

plan to conduct second year parents meeting

 **February2022**

Conducting centralized internal examination

plan to publish various research article of teaching faculties of the department

**March 2022**

Conducting centralized Model internal examination for all year students

plan to conduct final year parents meeting

plan to conduct Placement assistant class

**Action Taken: 2021-22**

1. **Create parents group**

**plan :**

Department decided to create a whatsapp group for 2nd and 5th semester student’s parents group for the smooth functioning of online class in the Covid pandemic situation.

**Action** :

As per the plan, the respective class tutors of 2nd and 5th semester created whatsapp groups and added parents, principal, chief tutor and HOD.

1. **Class PTA**

**Plan:**

Department decided to conduct class PTA in August for 3rd semester and fifth in July for 5th semester students respectively.As per the plan, class PTA will be arranged for third and fifth

**Action:**

 semester students on August 3rd and July 10th 2021 respectively. Most of the parents came for the parental meeting.

**3. Revision Class**

**Plan:**

Department plans to conduct intensive revision classes for Sixth semester students from June 15th to June 25th.

**Action:**

As per the plan, the department created a timetable and conducted intensive revision classes for sixth semester students from June 15th to June 25th.

**4. Semester Promotion**

**plan :**

The department decide to conduct a semester promotion for fourth semester students

Action :

The department has conducted semester promotions for fourth semester students on 4th &5th May 2021.

**5. National webinar**

**Plan:**

The department has a plan to conduct a national webinar on ‘Optical Communication’ on may 21st , ‘Cyber Security Basics and Phishing Awareness’ on 19th june and ‘Learning English in challenging times’ on july 1st.

**Action**:

As per the plan, International webinars are conducted on the topics ‘Optical Communication’, ‘Cyber Security Basics and Phishing Awareness’ , ‘Learning English in challenging times’ on may 21st,19th june and july 1st respectively

 **5. Internal exam**

 **Plan** -To conduct internal examination for second semester and fourth semester students.

 **Action**-The department has conducted an internal examination for second semester and fourth semester students on all subjects vai online.This helps the students in getting an exam writing skills and confidence.